



District of Invermere

914 8th Ave PO Box 339
Invermere, BC V0A 1K0

ADDENDUM.03

Date: February 23rd 2026
Title: Janitorial Services for Municipal Buildings
BC Bid Opportunity ID: **224935**
Contact: Katie Hoult, Public Works Administrative Assistant
pwadmin@invermere.net

This Addendum is issued before the Request for Proposal (RFP) Closing and forms an integral part of the RFP Documents. It shall be read together with the RFP, Specifications, and all previously issued and subsequent Addenda.

1. ENQUIRIES DEADLINE EXTENDED

To ensure all Proponents have adequate time to review the information in this Addendum, the Enquiries Deadline has been extended.

New Enquiries Deadline:

February 25, 2026, at 11:00 AM MST

All enquiries must be submitted by email to the Designated Contact listed in the RFP.

2. SITE VISIT NOTES & CLARIFICATIONS

The District is issuing the following notes and clarifications from the February 18, 2026, site visit.

Q: Is snow clearance required?

A: now clearing is **not** required as part of the janitorial contract. However, if a snow event occurs during your scheduled cleaning visit, you may clear a small area **only as needed to ensure safe access** to the building. This is optional and for safety purposes only; full snow-removal services are not included in the scope of this contract.



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Q: How many people work from each location?

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A: The approximate number of regular and variable users for each facility is as follows:

Municipal Office

Regular: 12–20

Variable: +10 depending on meetings and public attendance

Public Works Yard

Regular: 18–20

Variable: +5 additional seasonal summer staff

Invermere Fire Hall

Regular: 4

Variable: 25 firefighters (training nights, emergency calls, events)

Additional: 10 intermittent users (instructors, auxiliary personnel, etc.)

Q: Is PPE required for the Public Works Shop?

A: No specialized PPE is required for entry into this area. Standard indoor footwear is acceptable.

Q: Can an additional site visit be arranged?

A: No. An additional site visit will not be scheduled.

All other terms, conditions, and submission requirements of the RFP remain unchanged.

Proponents must acknowledge receipt of **Addendum No. 03** in their submission.