

**District of Invermere – Proposed new Business Licencing Bylaw Adoption Process (in Brief)**

<b>Dates (Approximate)</b>	<b>Activity</b>
September 12, 2023	Regular Council meeting – proposed new Business Licencing Bylaw (with STR regulatory provisions) presented to Council along with summary of consultation meeting with STR Managers / Operators. Invermere Council approves October 5, 2023 for public information and engagement meetings.
October 5, 2023	Public Information & Engagement meetings regarding proposed approaches to regulate Short-Term Rental Accommodation Units in Invermere
October 5-27, 2023	Public Survey open regarding District of Invermere’s Proposals to Regulate Short-Term Rental Accommodation Units
Early November 2023	District of Invermere assembles survey responses, completes initial collating of the verbatim written responses in EXCEL, and refers survey data to Urban Systems Limited (USL) public engagement team to analyze responses, & prepare STR Public Engagement Summary report
November 2023	USL public engagement team analyzes survey responses and prepares draft STR Public Engagement Summary report. District of Invermere staff identify areas needing more in-depth analysis, and revisions.
Early December 2023	USL delivers completed STR Public Engagement Summary report, and confidential VERBATIM survey results for Council’s information.
December 12, 2023	In Camera Committee of the Whole meeting – Invermere Council receives completed STR Public Engagement Summary report, and confidential VERBATIM survey results. Council considers next steps, such as the potential need for additional public engagement, and/or refinements to the proposed STR regulatory package.
December 12, 2023	Regular Council meeting – Invermere Council receives STR Public Engagement Summary report. The meeting is also an opportunity for Council to receive additional comments from the public regarding the STR Public Engagement Summary report as well as the regulatory proposals.
December 20, 2023	<p>District staff presents proposed new Business Licencing Bylaw No. 1647, 2023 (including STR regulatory provisions) to Invermere Council at a Special Council meeting on December 20, 2023. Invermere Council gives First &amp; Second Readings to Business Licencing Bylaw No. 1647, 2023 (with STR regulatory provisions).</p> <p>District staff prepares Statutory Advertising of the proposed adoption of new Business Licencing Bylaw No. 1647, 2023 pursuant to Sections 59 (2) and (3) of the Community Charter (BC).</p>
January 2024	Staff to prepare consequential amendments to Official Community Plan (OCP) and Zoning Bylaw; for example, Temporary Use Permit

	<p>(TUP) requirements in the OCP, and off-street parking requirements in the Zoning Bylaw.</p> <p>AND</p> <p>Staff prepares:</p> <ul style="list-style-type: none"> <li>• Proposed amendments to MTI Bylaw No. 1130, as amended, with recommended fines; and</li> <li>• Local Government Bylaw Notice Enforcement Bylaw.</li> </ul>
January 2024	Statutory Advertising of proposed adoption of new Business Licencing Bylaw pursuant to Sections 59 (2) & (3) of Community Charter (BC).
January 23, 2024	<p>Invermere Council provides an opportunity for persons who consider they are affected by Bylaw No. 1647, 2023 (with STR regulatory provisions) to make representations to Council at Regular Council Meeting on Tuesday, January 23, 2024, at 7:00 pm MT, in the District of Invermere Council.</p> <p>Afterwards, Invermere Council may consider giving Third reading to Business Licencing Bylaw No. 1647, 2023 during the same Regular Council meeting.</p>
Late January 2024	Special Council meeting (TBD) – potential Adoption of Business Licencing Bylaw No. 1647, 2023 (with STR regulatory provisions)
Early February 2024	Regular Council meeting – consequential amendments to OCP and Zoning Bylaw given first and second readings. Statutory Advertising of public hearing regarding proposed amendments to OCP and Zoning Bylaw immediately follows readings.
Late February 2024	<p>Regular Council meeting – First, Second, and Third Readings of:</p> <ul style="list-style-type: none"> <li>• Proposed amendments to MTI Bylaw No. 1130, as amended, with recommended fines; and</li> <li>• Local Government Bylaw Notice Enforcement Bylaw.</li> </ul>
March 2024	Consequential amendments to OCP and Zoning Bylaw given Public Hearing. OCP and Zoning Bylaw amendments given third reading at Regular Council meeting in late March or early April.
April 2024	<p>Regular Council meeting – adoption of:</p> <ul style="list-style-type: none"> <li>• Consequential amendments to OCP and Zoning Bylaw</li> <li>• Amendments to MTI Bylaw No. 1130</li> <li>• Local Government Bylaw Notice Enforcement Bylaw</li> </ul>
May 1, 2024	Short-Term Rental Accommodation Units (STRs) regulations in Business Licencing Bylaw No. 1647 come into effect May 1, 2024