



**District of Invermere
Sidewalk and Right-of-Way Occupancy Permit Application**

Name of Applicant: _____

Business Name: _____

Civic Address of Business: _____

Legal Description: Lot: _____ Block: _____ D.L. _____ Plan: _____ PID: _____

Postal Address: _____

Type of Business: _____

Owner/Manager's Name: _____

Mailing Address: _____ Phone#: () _____

TYPE OF APPLICATION:

PLEASE READ THE ATTACHED INFORMATION SHEET

Business Licence is required

☐ **Street Vendor - Located in designated area prescribed by Development Services**

No Business Licence is required

☐ **Sidewalk Café/Table - Located directly adjacent to the existing business**

☐ **Street Performer - Located in designated area prescribed by Development Services**

Note: All signage for the applicant business MUST be approved in accordance with the District of Invermere Sign Bylaw No. 1004, 2001 and all amendments thereto. If you will be placing any signage for this business, you must also submit a signage permit application.

I hereby make application for a Permit in accordance with the particulars as above stated and declare these statements to be true and correct. I undertake that if I am granted a Permit, I will comply with each and every obligation contained in Sidewalk and Right-of-Way Occupancy Policy 2003-03 and all laws and bylaws now in force of which may hereafter come into force in the District of Invermere. I further understand that if this application involves the use of premises for business purposes, they may not be occupied until they have been inspected and approved by the municipality and a Permit issued.

Date: (mm/dd/yyyy)

Signature of Applicant

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For Office Use Only

Zoning Designation: _____

Floor Area of Premises: _____ m²

Off Street Parking: _____

Seating Capacity: _____ persons

Number of Vehicles: _____

Security bond required: _____

COMMENTS REQUESTED

	Date requested	Date received
<input type="checkbox"/> Public Health Inspector:	_____	_____
<input type="checkbox"/> Building Inspector:	_____	_____
<input type="checkbox"/> Local Assistant to Fire Commissioner:	_____	_____
<input type="checkbox"/> R.C.M.P.:	_____	_____
<input type="checkbox"/> Development Services:	_____	_____
<input type="checkbox"/> Other: _____	_____	_____

Comments: _____

Director of Development Services _____ Date _____

District of Invermere
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SIDEWALK OCCUPANCY PERMITS ONLY

A. Sidewalk Cafés and Sales Tables

(located *directly* adjacent to the *existing* business that is represented)

Please include the following:

- ☐ Letter of intent that includes the hours and duration of operation
- ☐ A photograph of the existing building
- ☐ A plot plan which includes the number of tables and chairs, location of flower planters etc...
- ☐ Sidewalk café/sales table fee:
 - a) District Supplied Deck (Required) \$600/season
 - b) Use of Sidewalk \$50/month

- **Please refer to the District's Sidewalk and Right-of-Way Occupancy Policy 2003-03**
- **Signage is not permitted except on pre-printed umbrellas**
- **You will be required to sign a sidewalk encroachment agreement with the District**

B. Street Vendors

(Vending Carts)

Please include the following:

- ☐ Letter of intent that includes the hours and duration of operation, and the proposed use and items for sale
- ☐ A photograph or drawing of the cart or table (include dimensions)
- ☐ Diagram describing proposed location and placement of cart or table (include dimensions)
- ☐ A plot plan including the number of tables and chairs, location of flower planters etc...
- ☐ A security deposit in the amount of \$400
- ☐ Street vendor fee:
 - a) Monthly Fee \$200/month
 - b) Daily Fee \$30/day

- **Please refer to the District's Sidewalk and Right-of-Way Occupancy Policy 2003-03**
- **Signage is not permitted except on pre-printed umbrellas**
- **You will be required to sign a sidewalk encroachment agreement with the District**

C. Street Performers

Please include the following:

- ☐ Letter of intent that includes the hours and duration of operation and the proposed location(s) for performance
- ☐ Street performer fee:
 - a) Yearly Permit \$25

- **Please refer to the District's Sidewalk and Right-of-Way Occupancy Policy 2003-03**
- **Musicians are permitted to sell recordings of their original work without a street-vending permit. No other sales are permitted.**