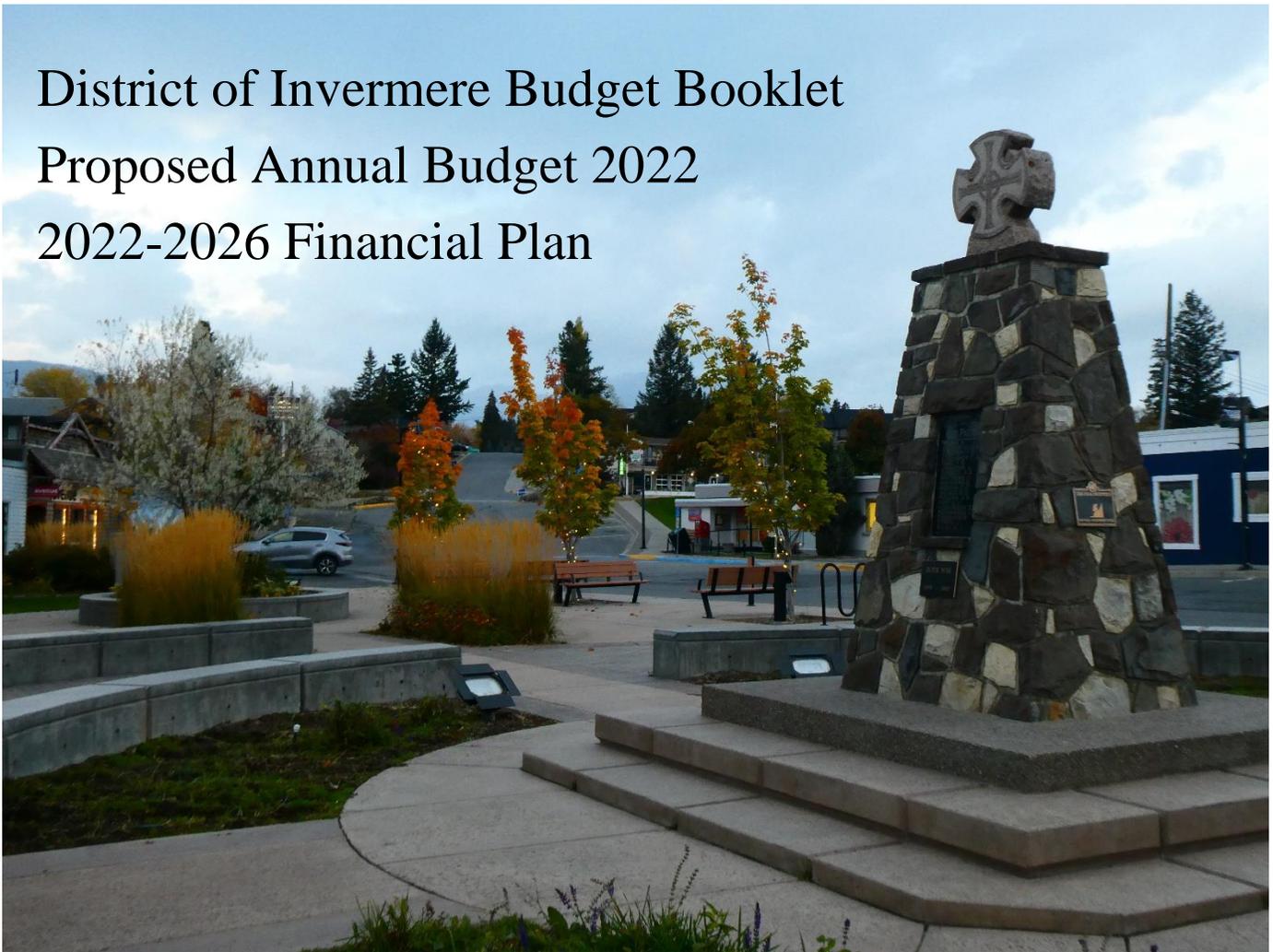


District of Invermere Budget Booklet

Proposed Annual Budget 2022

2022-2026 Financial Plan



Be Informed! Get Engaged! Be Part of the Plan!

About the 5 Year Financial Plan

It's that time of year again – time for us to show you what we need for a corporate budget this year, and what we need to spend it on. It's also the time for you to tell us what you think. Every year by law, local governments must prepare a five-year Financial Plan in the form of a bylaw (a legally binding document) which outlines expected revenues and expenses for the next 5 years.

The Financial Plan must be adopted before May 15th of each year.

The Financial Plan contains both operating and capital expenditures, including where we intend to get the money. In most cases, about half of the money needed each year by municipal governments to provide and maintain services is raised through property taxes. The other half of property taxes collected go to other agencies. There are also several other revenue sources that we depend upon, including other government grants and transfers, sale of services, developer contributions, and earnings on investments.

The *Community Charter* requires a five-year Financial Plan to be adopted annually. The Plan identifies proposed spending, funding sources and transfers to or between funds, and establishes the District's revenue and tax policies and objectives. Council must also consult the public before the Plan is adopted.

The Annual Budget contains two types of expenditures:

- **Operating** - delivery of services (i.e. fire, cemetery, garbage and recycling, bylaw enforcement, animal control, snow removal, parks and trails) and annual operating maintenance and upkeep costs of District infrastructure.
- **Capital** - replacement and rehabilitation of existing infrastructure (i.e. roads, sidewalks, water and sewer systems and fleet).

The Budget Steps

Council and staff consider the needs of the corporation, community trends, and expectations against current corporate Strategic Priorities. This sets direction on projects, levels of service, and overall direction to staff.

Managers provide operational and capital projects for their departments during several senior management meetings. The CAO (Chief Administrative Officer) and DoF (Director of Finance) along with the managers review and prioritize the projects and the CAO provides final administrative approval.

The Committee of the Whole (COW), made up of all Council members, considers the CAO's approvals and determines what will be included in the draft financial plan. The draft five-year Financial Plan package is prepared for the COW. The COW then recommends it be given first reading by Council. The proposed Plan received first reading on **November 9, 2021** and a consultation period occurs (now) in which public input is encouraged and welcomed.

What We Propose to Do In 2022

For 2022, Council included the following operational items into the 2022 budget.

- ❖ The 2022 taxation revenue takes in the new construction (\$35K), tax rate alternatives will be brought forward at a future meeting
- ❖ A new sewer parcel tax will have to be undertaken to complete phase 2 of the 13th Avenue upgrade, along with a new siphon line. Proposed borrow will be for \$1,500,000 with the difference of the project cost coming out of reserves
- ❖ New FireSmart Coordinator (100% grant funded)
- ❖ New Director of Operations position
- ❖ New records management contract position (year 1 of 2 – 100% grant funded)
- ❖ Asset Retirement Obligations work plan (PSAB 3280 accounting requirement)
- ❖ Election budget for 2022
- ❖ New Deputy Fire Chief position
- ❖ 6 month Building Inspector contract position/6 month Building Inspector employee
- ❖ Bridge inspections
- ❖ Increased road patching
- ❖ Toby Creek Flood Risk Assessment (\$130K grant)
- ❖ Continuation of CEDI Facilitator with the Shuswap Indian Band
- ❖ Athalmer Plan (including OCP/Zoning amendments)
- ❖ Completion of Subdivision Bylaw
- ❖ Creation of an Environmental Planning Coordinator part-time contract position
- ❖ Completion of a Transportation Master Plan
- ❖ Evacuation Plan (grant funded)

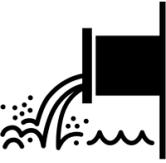
- ❖ Seed funding to address Short Term Rentals
- ❖ Various equipment for Leisure Services
- ❖ Crack sealing of tennis courts
- ❖ Finalize chinking at Pynelogs
- ❖ Refinish the floor at CPR Lodge
- ❖ Lease payments for a new plow truck
- ❖ Wastewater Treatment Plant capacity study
- ❖ Repair concrete slab at Paddy Ryan Reservoir
- ❖ Paddy Ryan Reservoir Dams safety review and Geotech drilling
- ❖ Wastewater treatment plant capacity assessment study
- ❖ Sand replacement for rapid infiltration basins (Wastewater Treatment Plant)
- ❖ Geotechnical assessment of Paddy Ryan Lakes dams

Significant capital projects proposed for 2022 are:



Transportation

- ❖ 13th Avenue - Phase 2
- ❖ Overpass/Laurier Street Bridge Repairs
- ❖ Replace Traffic Loops at Sobeys intersection
- ❖ 12A Street paving (between River Gems and Stolen Church-approved in 2019)
- ❖ Fort Point Bridge inspection and report



Storm Infrastructure

- ❖ Johnston Road culvert



Buildings and Other

- ❖ Columbia Valley Centre improvements
- ❖ Carport to East of Public Works Shop
- ❖ Art in the Mountains Project
- ❖ New 72 niche Columbaria Windermere Cemetery
- ❖ Castle Rock Villas wall failure completion
- ❖ Complete stage by Rotary Washrooms
- ❖ Precast washroom at Athalmer Boat Launch
- ❖ Memorial Wall Windermere Cemetery expansion (back-side)



Land Improvements

- ❖ Athalmer Destination Trails (grant funded)
- ❖ Waterfront Access Program/Boat Launch design
- ❖ Downtown Revitalization (including signage) completion
- ❖ Parkland improvements adjacent to James Chabot Park
- ❖ Portable Mound at Rotary Ball Park



Furniture, Equipment, Technology

- ❖ New plow truck and sander
- ❖ Self-Contained Breathing Apparatus Compressor (Fire Department)
- ❖ Additional Security Cameras
- ❖ Equipment for wildland fires
- ❖ Turnout gear for Fire Department
- ❖ Front Plow for Grader
- ❖ Sprinkler Protection Units for Fire Department
- ❖ Grizzly for sifting salt/sand for winter
- ❖ Benches
- ❖ Chipper
- ❖ Fireproof Cabinets



Sanitary Sewer Infrastructure

- ❖ 13th Avenue - Phase 2 including second Siphon connection to Wastewater Treatment Plant
- ❖ Pine Ridge Sanitary Line and Booster Station Upgrade
- ❖ Sewer Re-lining Annual Program
- ❖ Lift Station #9 spare pump and new platform
- ❖ SCADA (Supervisory Control and Data Acquisition) upgrades
- ❖ Portable Generator to service Lift Stations #6, #7, #10
- ❖ Lift Station #7 spare pump
- ❖ Athalmer Lift Station Vacuum Pump
- ❖ Sewer Connections - new services



Water Infrastructure

- ❖ 13th Avenue - Phase 2
- ❖ Third Avenue (Athalmer) Water Line extension
- ❖ Automatic Valve Exerciser
- ❖ Pineridge Mountain Resort Booster Pump (Paid by Developer)
- ❖ Water Meter Replacement Program
- ❖ Athalmer Well Generator
- ❖ SCADA (Supervisory Control and Data Acquisition) upgrades
- ❖ Paddy Ryan Feeder main Twinning completion
- ❖ Athalmer Water Servicing Feasibility Study
- ❖ Water Connections - new services
- ❖ New Athalmer Well Pump

Proposed 2022-2026 Financial Plan

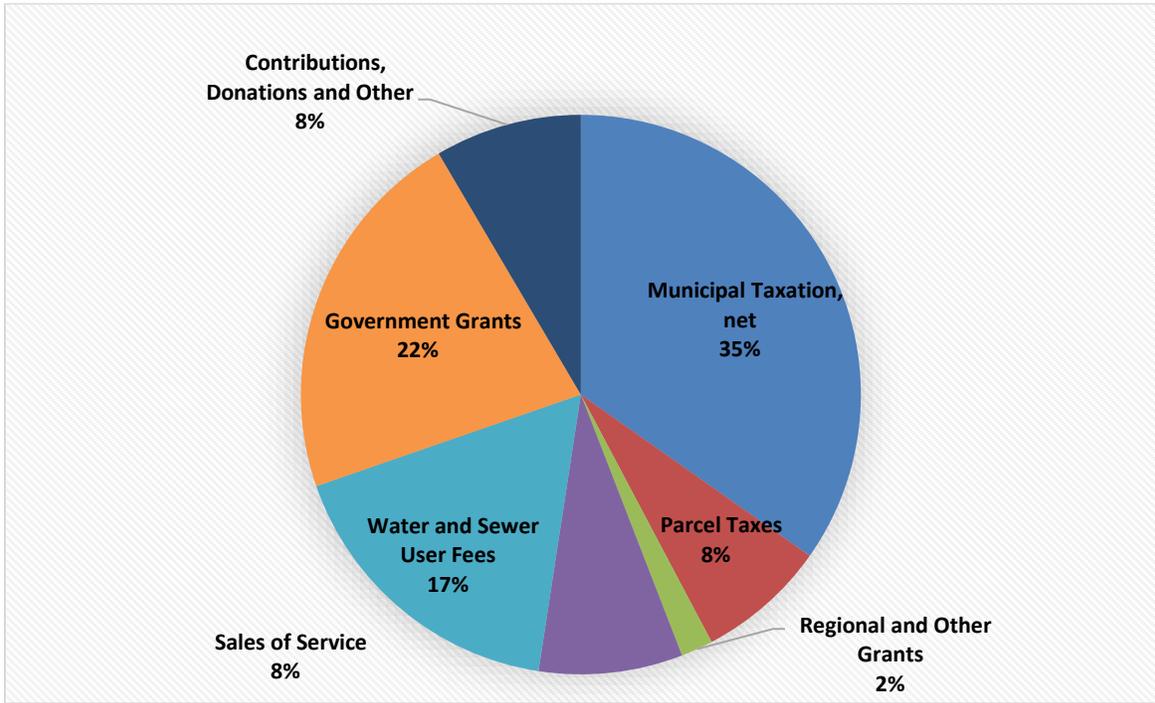
The actual Financial Plan bylaw being considered by Council is many, many pages. The purpose of this document is to make it a little simpler. The ‘big picture’ is on the next page and shows you where we intend to head over the next five years.



	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
REVENUES					
Revenue					
Municipal Taxation, net	\$4,499,723	\$4,721,793	\$4,954,910	\$5,199,622	\$5,456,509
Parcel Taxes	\$968,598	\$968,598	\$968,598	\$968,598	\$968,598
Regional and Other Grants	\$240,000	\$190,000	\$190,000	\$190,000	\$190,000
Sales of Service	\$1,073,975	\$1,104,024	\$1,127,075	\$1,150,547	\$1,174,627
Water and Sewer User Fees	\$2,235,000	\$2,363,300	\$2,445,051	\$2,530,161	\$2,618,784
Government Grants	\$2,824,844	\$902,854	\$916,975	\$931,520	\$946,502
Contributions, Donations and Other	\$1,096,654				
TOTAL REVENUES	\$12,938,793	\$10,250,570	\$10,602,609	\$10,970,448	\$11,355,020
EXPENSES					
General Government Services	\$2,186,251	\$2,041,068	\$2,078,216	\$2,116,107	\$2,154,762
Protective Services	\$1,140,500	\$1,128,048	\$1,150,027	\$1,172,445	\$1,195,312
Transportation Services	\$2,014,000	\$2,049,490	\$2,090,480	\$2,132,289	\$2,174,935
Environmental Health Services	\$459,000	\$468,180	\$477,544	\$487,094	\$496,836
Public Health & Welfare Services	\$51,535	\$52,566	\$53,617	\$54,689	\$55,783
Community Development Services	\$858,709	\$556,580	\$560,919	\$565,345	\$569,859
Parks, Rec. & Cultural Services	\$1,237,800	\$1,246,556	\$1,271,487	\$1,296,917	\$1,322,855
Sewer Systems	\$1,515,148	\$1,274,990	\$1,300,490	\$1,326,500	\$1,353,030
Water Systems	\$1,498,050	\$1,290,267	\$1,315,187	\$1,340,601	\$1,366,518
Interest Payments on Debt	\$294,527	\$294,839	\$294,839	\$294,839	\$294,839
TOTAL EXPENSES	\$11,255,520	\$10,402,585	\$10,592,806	\$10,786,827	\$10,984,730
Annual Surplus/(Deficit)	\$1,683,273	(\$152,015)	\$9,803	\$183,620	\$370,290
Add back:					
Amortization	\$2,610,150	\$2,662,353	\$2,715,600	\$2,769,912	\$2,825,310
Capital Expenditures	(\$8,282,049)	(\$2,043,000)	(\$2,572,000)	(\$908,225)	(\$867,000)
Debt Principal Payments	(\$740,125)	(\$750,566)	(\$750,566)	(\$750,566)	(\$750,566)
Proceeds from New Debt	\$1,780,000		\$2,200,000		
Transfer to Reserve Funds	(\$354,760)	(\$922,396)	(\$1,617,837)	(\$1,294,741)	(\$1,578,035)
Transfer from DCC's & Reserve Funds	\$1,407,883	\$1,095,000	\$15,000		
Transfer from Surplus	\$1,895,629	\$110,624			
	(\$1,683,273)	\$152,015	(\$9,803)	(\$183,620)	(\$370,290)
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

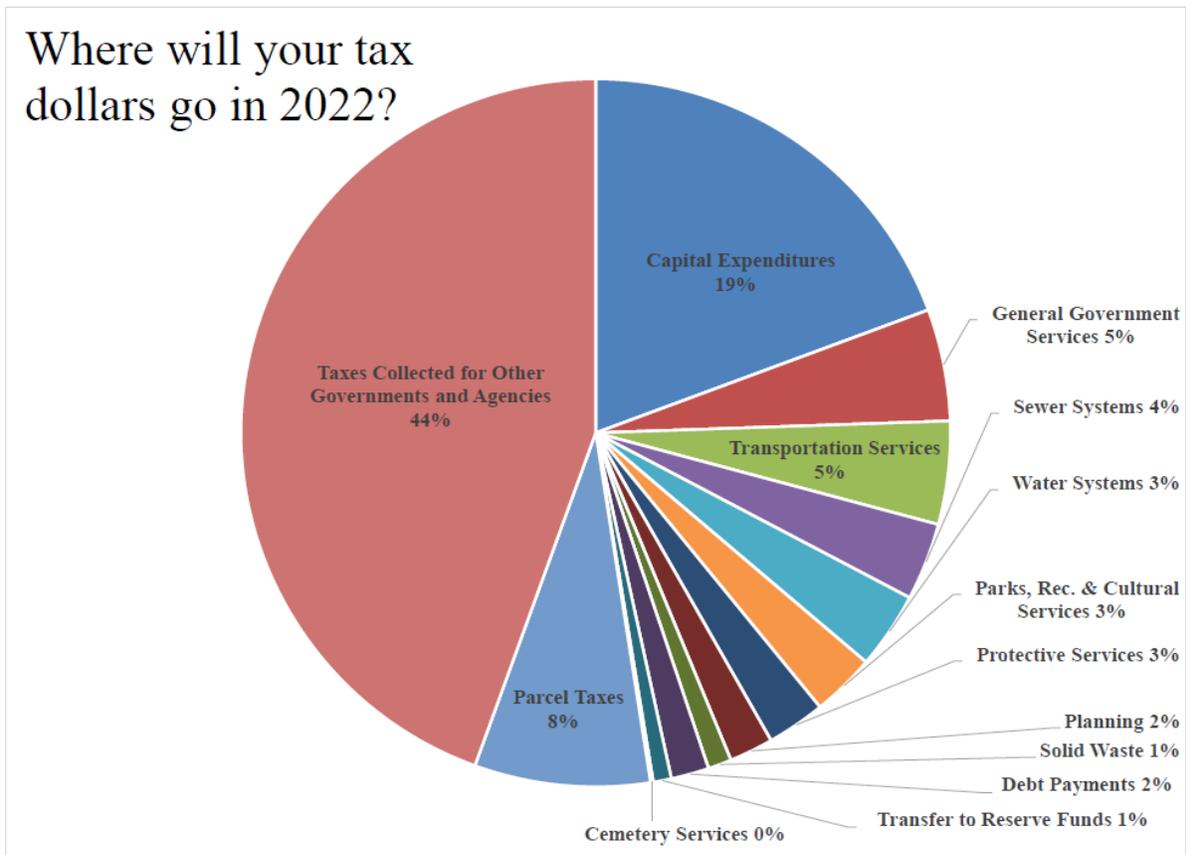
Our Revenue Sources

It's helpful to have a pie chart in this case to graphically show where our revenues come from. Approximately 35% of revenue in 2022 will come from municipal taxation; but as you can see, we are also budgeting 22% of revenue in the form of grants.



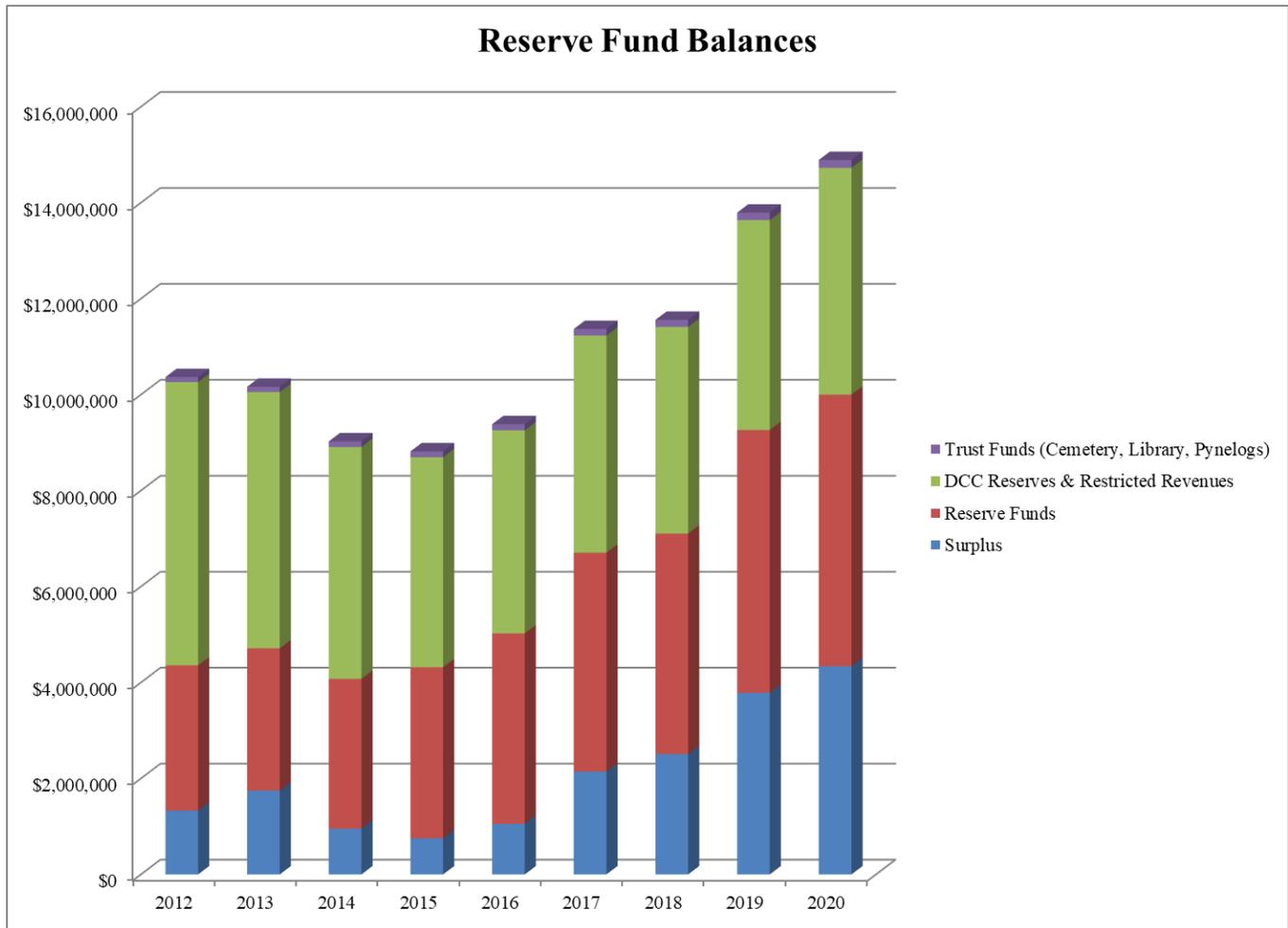
Our Operating Expenses

The variety of places we spend our revenues to deliver the number of public services is worth showcasing. Within each pie “slice” are many subcategories of expenditures used to govern our spending for every service we provide.



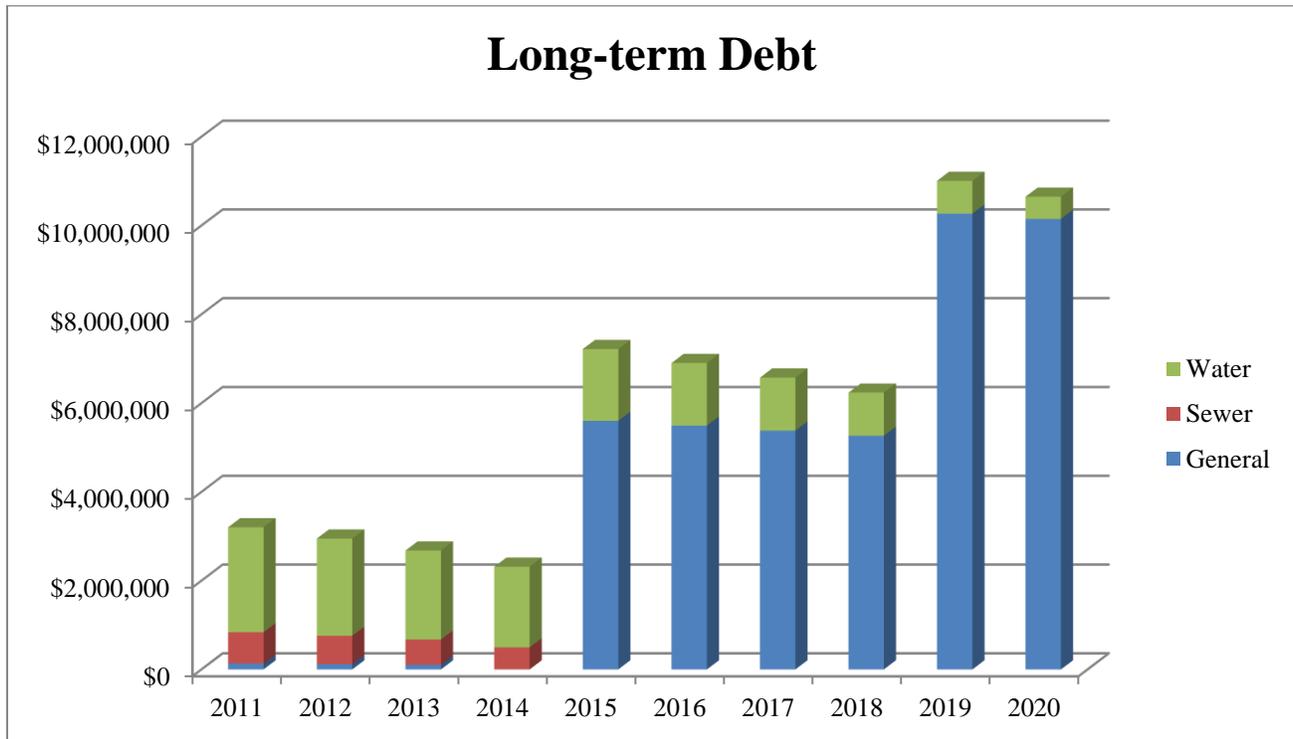
Our Reserves

Financial reserves provide a mechanism for legally saving money to finance all or part of future infrastructure, infrastructure renewal and upgrade to services to the District, equipment and other requirements. They also provide a degree of financial stability by decreasing the reliance on indebtedness to finance capital projects and acquisitions. When economic times are uncertain, reserves can mitigate the need to raise taxes or cut services. The new reserve framework establishes a structure which will support future asset management plans in the delivery of sustainable services.



Our Debt

Local governments can only engage in long-term borrowing for items and projects that are considered “capital” in nature. This means that the item will not be used up during everyday operations and that the project or asset will provide a benefit to the local government for more than one accounting period (year). Typical examples of capital items include fire trucks, buildings, water mains and roads. The general debt taken on in 2015 was \$5.6 million borrowed to build the Columbia Valley Centre, and in 2019 \$5 million borrowed to purchase the Athalmer lands.



What Now?

Tell us what you think! Here are the opportunities to engage with us:

Coffee with Council

Grab yourself a cup of coffee, a tea or a hot chocolate and join us for a virtual “Coffee with Council” via Zoom November 25th at 10 am. Contact our office at 250-342-9281 or email info@invermere.net to register!

Survey

The annual survey is available to fill online through our website www.invermere.net. Please take the time and have your opinion heard!

Email: finance@invermere.net title email as “2022 Budget”

Mail: District of Invermere, Box 339, Invermere, BC V0A 1K0

Facebook: start a conversation on our Facebook page, search for District of Invermere

****The Public Consultation Period ENDS on Friday, November 26, 2021 at 4:30 p.m.****

Sincerely from all of Council:

Mayor Miller; Councillors Anderson, Becker, Juras and Taft